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Windsor, Ontario November 9, 2011

A meeting of the **Windsor Heritage Committee** is held this day commencing at 5:30 o'clock p.m. in Room 402, 400 City Hall Square East, there being present the following members:

Robin Easterbrook, Chair
Councillor Al Maghnieh
Lynn Raeburn Baker
Andrew Foot
Jeffrey Mellow
Noreen Slack

Regrets received from:

Simon Chamely

Delegations include the following:

Mr. Yingtao Shi, regarding Item 5.1

Also present are the following resource personnel:

John R. Calhoun, Heritage Planner
Cathy Masterson, Manager of Cultural Affairs
Karen Kadour, Committee Coordinator (A)

1. CALL TO ORDER

The Chair calls the meeting to order at 5:30 o'clock p.m. and the Committee considers the Agenda being Schedule "A" attached hereto, matters which are dealt with as follows:

2. ADOPTION OF THE MINUTES

Moved by L. Baker, seconded by J. Mellow,
That the minutes of the Windsor Heritage Committee at its meeting held September 14, 2011 **BE ADOPTED** as presented.
Carried.

3. **DECLARATIONS OF CONFLICT**

None.

5. **BUSINESS ITEMS**

5.1 **Perry-Breault House, 245 Mill Street**

Mr. Yingtao Shi, property owner is present and available to answer questions.

J. Calhoun advises that Mr. Shi has requested the following modifications to the property:

1. Solar panels are to be added to the rear roof, facing south-southwest.
2. The rear chimney will be lowered in height to about 1 m (3.3 ft) from the bottom edge of the roof and will be taken out of service.
3. Three skylights will be added. None of the skylights will be visible from Mill Street.

Moved by Councillor Maghnieh, seconded by J. Mellow,
That the proposed modification of the property at 245 Mill Street (Plan 40 Part Lot 5), identified as the Perry-Breault House, **BE APPROVED** as submitted, under provisions of the *Ontario Heritage Act, Part IV*.
Carried.

5.2 **St. Bernard School, 1847 Meldrum Road**

A memo from the Heritage Planner dated November 3, 2011 entitled "St. Bernard School, 1847 Meldrum Road" is distributed and ***attached*** as Appendix "A".

J. Calhoun states on September 23, 2011, members of the Windsor Heritage Committee, the Architectural Conservancy of Ontario, and the Heritage Planner met with Mario Iatonna, Superintendent of Business, Windsor-Essex Catholic District School Board (WECDSB). A tour of St. Bernard School was conducted on October 4, 2011 with Fred Alexander, School Board Trustee.

J. Calhoun indicates that on October 29, 2011, the Windsor Star reported that the WECDSB had voted to close St. Bernard and another school, and combine the student body at a new school to be constructed on City park property adjacent to St. Bernard. The article did not mention the proposed fate of the existing building.

L. Baker expresses concern relating to the loss of the façade.

The Chair suggests that the WHC work with the School Board to undertake a study of the integrity of the structure. A. Foot recommends contacting Norm Becker, The Becker Engineering Group Inc. to determine his fee to conduct the study.

The Chair states that a "properly rehabilitated" school is every bit as good as a new school and will last longer.

It is suggested that a presentation that outlines the merits of rehabilitation be undertaken and presented at the WECDSB meeting to be held after January 2012. J. Calhoun and the Chair will generate the presentation and the Committee will view it upon completion.

5.3 Community Heritage Ontario

Moved by A. Foot, seconded by L. Baker,

That **APPROVAL BE GIVEN** to an expenditure in the amount of \$75.00 for the annual membership to Community Heritage Ontario.

Carried.

5.4 Committee Operating Budget

J. Calhoun distributes the "Business Plan and Financial Request for 2012 Budget Deliberations", attached as Appendix "B".

Moved by N. Slack, seconded by L. Baker,

That the request for \$7,400 as outlined in the "Business Plan and Financial Request for 2012 Budget Deliberations" **BE INCREASED** by \$400 for a total of \$7,800.

Carried.

Moved by A. Foot, seconded by L. Baker,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$3,000 (in 2011) for the purchase of ten plaques to be presented to the owners of designated properties.

Carried.

6. COMMUNICATIONS AND ANNOUNCEMENTS

6.3 Archaeological Site

The Ministry of Culture deems that all archaeologists who carry out fieldwork in Ontario are required by law to hold a ministry issued licence. In consultation with the Property Negotiator, City of Windsor, J. Calhoun advises that the "licence" allows the investigation of the site for a limited amount of time.

Councillor Maghnieh leaves the meeting at 6:25 o'clock p.m.

Moved by L. Baker, seconded by A. Foot,
That **APPROVAL BE GIVEN** to an expenditure of \$2,000 (in 2011) for the
Doors Open Windsor 2012 event.
Carried.

6.1 Heritage Week – February 20-26, 2012

L. Baker suggests that the "Colouring Contest" (picture of a designated property) for primary grade students be rekindled. J. Calhoun distributes a sample of a previous colouring contest (Mackenzie Hall), attached as Appendix "C".

It is generally agreed that the Capitol Theatre will be showcased in the 2012 Colouring Contest. The Committee Coordinator is to contact the former Heritage Planner to determine if her son (previous artist) is able to assist with the drawing.

Moved by A. Foot, seconded by L. Baker,
That **APPROVAL BE GIVEN** to an expenditure in the amount of \$200. for a line drawing of the Capitol Theatre.
Carried.

6.2 ACO/CHO Conference, June 3-5, 2011, Cobourg, Ontario

No report.

6.4 Policy changes redefining Committee Role

No report.

7. DATE OF NEXT MEETING

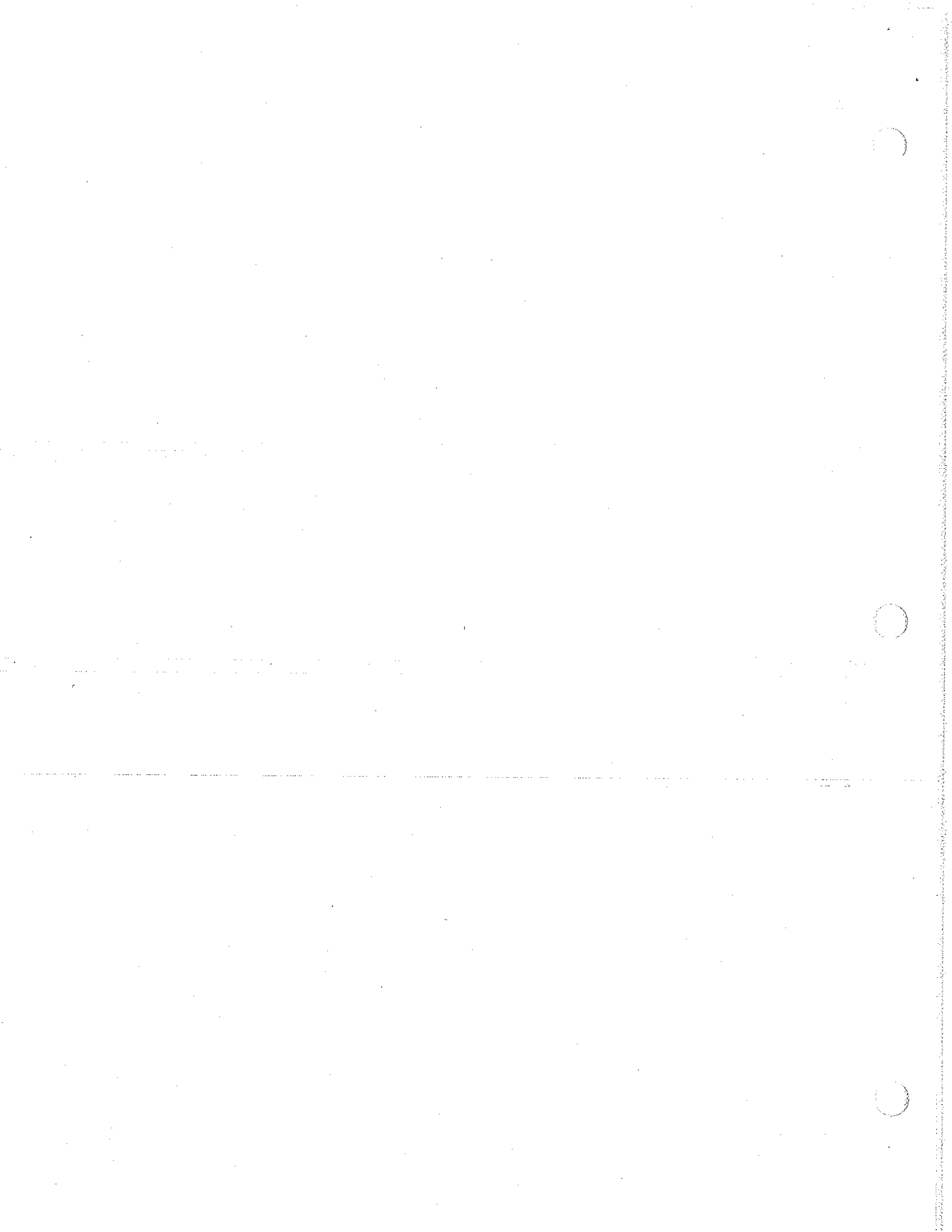
The next meeting will be held on January 11, 2012 at 5:30 o'clock p.m. in Room 402, 400 City Hall Square East.

8. ADJOURNMENT

There being no further business, the meeting is adjourned at 7:02 o'clock p.m.

CHAIR

(A) COMMITTEE COORDINATOR



AGENDA
and Schedule "A"
to the minutes of the
Windsor Heritage Committee
meeting held
November 9, 2011
at 5:30 o'clock p.m.
in Room 402, 400 City Hall Square East

1. **CALL TO ORDER**

2. **ADOPTION OF THE MINUTES**

Adoption of the minutes of the meeting held September 14, 2011 (*previously distributed*)

3. **DECLARATIONS OF CONFLICT**

4. **DELEGATIONS**

Mr. Yingtao Shi, regarding *Item 5.1*

5. **BUSINESS ITEMS**

5.1 **Perry-Breault House, 245 Mill Street**

Consider recommendation on request to modify this heritage-designated property by adding solar panels, lowering a chimney, and adding skylights

5.2 **St. Bernard School, 1847 Meldrum Road**

Consider Committee action regarding the decision by the Windsor-Essex Catholic District School Board (WECDSB) to close the school, which is listed on the Windsor Municipal Heritage Register

5.3 **Community Heritage Ontario**

Consider request for \$75 from the Windsor Heritage Committee operating fund for annual committee membership

5.4 **Committee Operating Budget**

Consider budget request for the Windsor Heritage Committee's operating fund

6. **COMMUNICATIONS AND ANNOUNCEMENTS**

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- 6.1 **Heritage Week – February 20-26, 2012**
Built Heritage Awards and other recognition
 - 6.2 **ACO/CHO Conference, June 3-5, Cobourg, Ontario**
Report of Heritage Planner
 - 6.3 **Archaeological Site**
Status of request
 - 6.4 **Policy changes redefining Committee role**
Continued discussion considering staff approvals with and without Committee recommendations, fewer Council approvals
7. **DATE OF NEXT MEETING**
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- The next regular scheduled meeting will be held on January 11, 2012 at 5:30 o'clock p.m. in Room 402, 400 City Hall Square East.
8. **ADJOURNMENT**



THE CORPORATION OF THE CITY OF WINDSOR

Memo

To: Windsor Heritage Committee
From: John R. Calhoun, Heritage Planner
Date: November 3, 2011 for November 9 meeting
Subject: St. Bernard School, 1847 Meldrum Road

Background:

In 1930, the separate school board constructed St. Bernard School, according to a design by Albert J. Lothian. With an Art Deco style, the distinctive features include three gothic-pointed arches over the main entry doors (now enclosed) with three figures at the parapet, corbelled brickwork, and contrasting brick diamonds between the two floors. Two one-storey additions were completed in the 1960s, and rear details of the original building have been covered with metal siding.

In Windsor, Albert J. Lothian is credited with several houses and commercial buildings, and one other school building, Assumption High School (1928), now Dillon Hall of the University of Windsor. Lothian also designed St. Clare Church (now St. Peter's Maronite), 166 Tecumseh Road West.



City Council added St. Bernard School to Windsor's heritage register with the first group of non-designated listings in 2007. It had been on the Inventory for many years.

On September 23, 2011, members of the Windsor Heritage Committee, the Architectural Conservancy of Ontario, and the Heritage Planner met at the offices of the Windsor-Essex Catholic District School Board (WECDSB) with their Superintendent of Business Mario Iatonna and staff. They met again and toured the school on October 4 with school board trustee Fred Alexander, noting many deficiencies but also observing many original interior and exterior details.

On October 29, the *Windsor Star* reported that the WECDSB had voted to close St. Bernard and another school, and combine the student body at a new school to be constructed on City park

property adjacent to St. Bernard. The article did not mention the proposed fate of the existing building.

Discussion:

The concern is that an unused building that needs a lot of work will become a candidate for demolition. For this heritage-register building, there may be opportunity to renew its use instead.

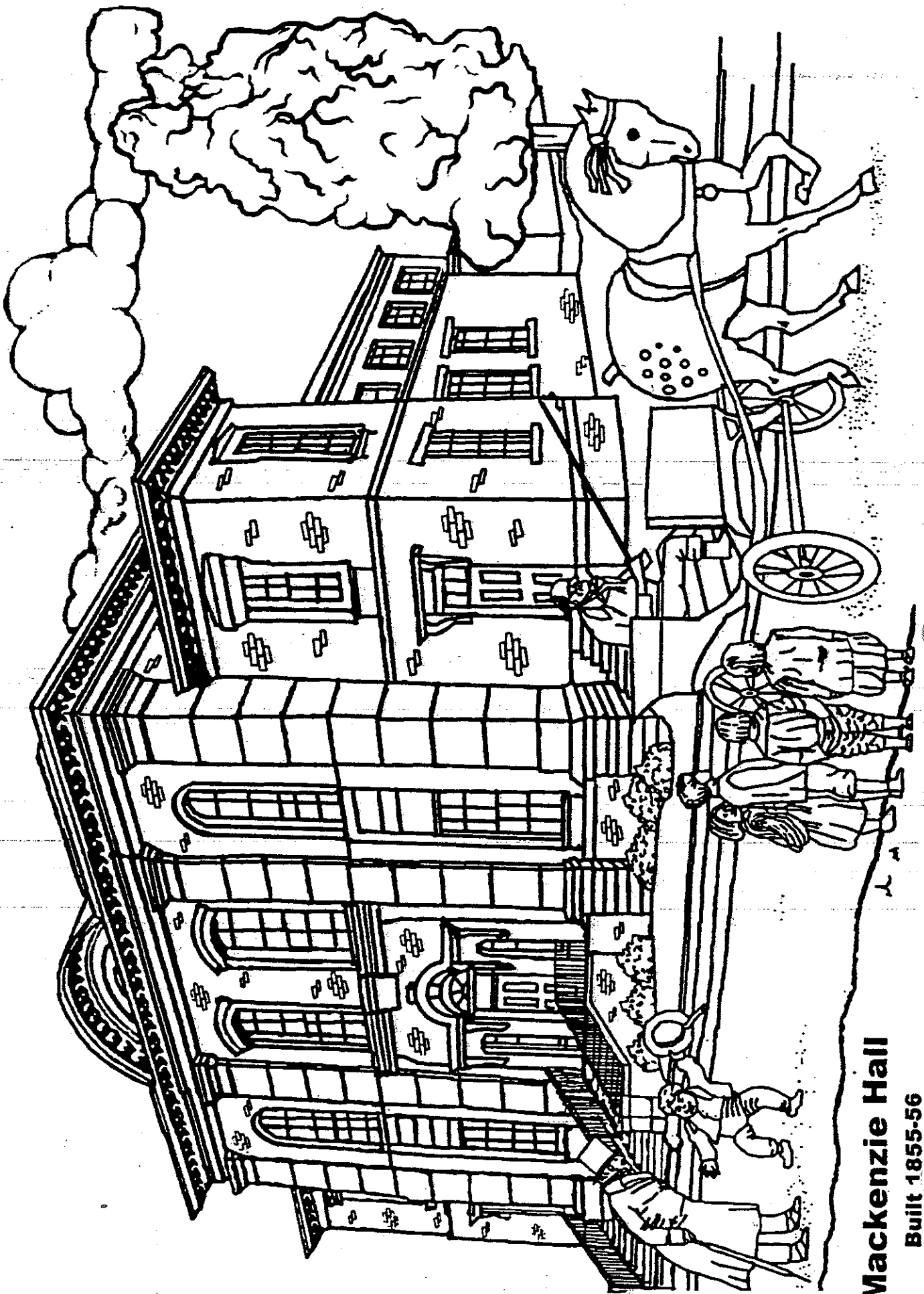
For several years, the Committee worked with the Greater Essex County District School Board to support the rehabilitation of John Campbell School, instead of seeing it demolished.

Recommendation: Consider what actions if any the Committee should take regarding St. Bernard School.

John R. Calhoun, AICP
Heritage Planner

Business Plan and Financial Request for 2012 Budget Deliberations

Name of Committee: <i>Windsor Heritage Committee</i>	
Mandate: The Committee's mandate is to advise City Council on "the identification, recognition, protection, enhancement and proper management of heritage resources" in the City of Windsor.	
How were previous funds spent? Provide history: Participation in Ontario heritage conferences Historic designation plaques – now recognizing over 70 properties Historic designation by-laws – filing on property titles Summer heritage interns Special studies – updating Inventory for the new Register, with former heritage planner as consultant Membership in Community Heritage Ontario, the organization for municipal heritage committees Donations to Doors Open Windsor	
Initiatives for 2012: Update heritage neighbourhood walking tour brochures – Tourism Windsor Essex Pelee Island seeking cost-sharing Special studies, including an archaeological site on public land	
Budget Request—Identify Type of Expense and Dollar amount:	Dollar Amount:
Type of Expense:	
Plaques for designated properties	\$1,000
Special studies, including archaeology	\$2,000
Ontario Heritage Conference, Kingston – one staff and one Committee member to attend	\$2,200
Heritage Canada Conference, Montréal – registration for one Committee member or staff	\$500
Legal – filing designation by-laws on title	\$300
Membership, publication (Community Heritage Ontario)	\$100
Update neighbourhood brochures – Tourism Windsor Essex Pelee Island	\$1,000
Copies – building archives, special publications	\$250
Clerk's expenses (parking passes, etc.)	\$50
	TOTAL: \$7,400



Mackenzie Hall

Built 1855-56

Hey kids!

Help us celebrate *Ontario Heritage Week* (Feb. 16-22, 2003)

Help Windsor celebrate Heritage Week by colouring this picture of one of Windsor's most treasured heritage buildings – Mackenzie Hall – and you could win a prize!

About Mackenzie Hall – the former Essex County Courthouse – 3277 Sandwich St.

Mackenzie Hall, located at the corner of Sandwich St. and Brock St. in the former Town of Sandwich, was built in 1855-1856 as a courthouse and jail. It was the fourth such structure to grace that corner since 1796 – the year that Sandwich was chosen as the seat of government of the Western District of Upper Canada (now Ontario).

The handsome limestone building was designed by a prominent Detroit-based architect, Albert H. Jordan, and constructed by the contracting firm known as Mackenzie Builders. The firm was headed by a stonemason named Alexander Mackenzie, who became Canada's second Prime Minister in 1873!

The courthouse dominated life in old Sandwich. From land claim disputes to murder trails and executions, the courthouse and its jail were the focus of public attention until the building was vacated in 1975. The abandoned courthouse was boarded up until the 1980s when it was purchased by the City of Windsor and restored. It is now used for offices and as a cultural centre operated by the Windsor Parks & Recreation Department. For more information about facilities and programs at Mackenzie Hall call 255-7600.

The building was Windsor's fifth property designated under the *Ontario Heritage Act* (1978). The Friends of the Court, a volunteer advisory committee, was founded in 1981 to ensure the preservation of this unique piece of Windsor's history.

About the Colouring Contest

- The contest is open to Windsor residents aged twelve and under as of Heritage Day, February 17, 2003.
- Any media (crayons, markers, paint, etc.) is allowed.
- Three prizes will be awarded - one per age group: 7 and under, 8 to 9, and 10 to 12.
- The prize shall consist of custom framing of the winning entries, presentation of the framed winning entries at the Windsor City Council meeting of March 17, 2003, a guided tour of Mackenzie Hall for the winner and his/her family, and an assortment of heritage toys from Windsor's Community Museum.
- All entries must be received by the **Heritage Planner, Planning Department, 4th Floor, City Hall, 350 City Hall Sq. W., Windsor, ON, N9A 6S1** by 4:30 p.m., on **Monday, March 3, 2003**.
- All entries become the property of the Windsor Architectural Conservation Advisory Committee (WACAC) – who will conduct the judging on March 5. The decision of WACAC is final.
- Only the winners will be notified.
- Contest winners shall participate in the promotion of local heritage preservation by attending the March 17th Council presentation and consenting to the use of their names and/or photographs.

About You

Name _____ Age (as of Heritage Day-Feb. 17) _____
Address _____
Phone # _____ School _____ Grade _____
Signature of Parent or Guardian _____

The rendering of Mackenzie Hall was prepared by Michael Morand – Fine Arts student at the University of Windsor.

